



VACANCY ANNOUNCEMENT

Faculty Director Center for Equity in Urban Education

Elms College located in Chicopee, MA is seeking a Faculty Director for the Center for Equity in Urban Education. This a full-time appointment for a proven scholar with deep commitments to the improvement of urban education as the leader of the core and associate faculty within the interdisciplinary Center for Equity in Urban Education. Working in close collaboration with and reporting to the Acting Executive Director, the individual will provide academic leadership through the development of comprehensive programming to prepare and retain urban school teachers and leaders committed to the academic achievement and life outcomes of every student. The Center for Equity in Urban Education is built upon an innovative partnership model between Elms College, school systems, philanthropists, and other higher educations or similar organizations. In addition to program development and teaching, the appointed individual will be expected to collaborate with the CEUE staff to build and cultivate those local and national partnerships. Moreover, the Faculty Director will collaborate with Division of Education and inter-professional faculty, and lead the development of a research program focused on improving the learning outcomes of all students, particularly those in urban settings.

PRIMARY DUTIES & RESPONSIBILITIES

Leadership Responsibilities

- Provide academic leadership and guidance to the college's urban education initiatives to increase the number and diversity of high quality teachers and leaders in urban schools.
- In collaboration with the Executive Director, develop short- and long-term strategic plans for growing and sustaining the center.
- Assist in the recruitment, hiring, developing and supervision of CEUE staff and associate faculty.
- Serve as a spokesperson for the CEUE within and outside the College.
- Serve as the liaison between the CEUE and other College academic units.
- Supervise graduate assistants or fellows affiliated with the CEUE.

Academic Responsibilities:

- Provide leadership in curriculum planning and program development in the CEUE, in collaboration with faculty in the Division of Education and members of the CEUE interdisciplinary planning team.
- In collaboration with the Chair of the Education Division, develop metrics to assess learning outcomes for CEUE programming that meet MA DESE requirements.
- Supervise the approval of new CEUE program courses and submit these to the Curriculum Committee for review and approval.
- Partner with the student success center to coordinate student success and retention programming for students enrolled in CEUE programming.
- Teach two courses per year within CEUE programs.
- Advise students enrolled in CEUE programs.
- Supervise the implementation of an MTEL diagnostic and support center for aspiring educators.
- Plan and implement a research program in an area of expertise and qualifications related to urban education.
- Mentor any Center core and associate faculty members.

Admissions and Recruitment Responsibilities:

- Assist the admissions and marketing offices in recruiting a diverse pool of students for CEUE programs.
- Collaborate and coordinate with the Division of Education to recruit and support students in CEUE programs.
- Assist the Chair of Education in reviewing and updating CEUE-related articulation agreements with community colleges.

General Faculty Responsibilities:

- Actively engage in committee work in the governance of the College.
- Adhere to College policies and procedures, as outlined in the Faculty and Employee Handbooks, College policies, and in other regulatory documents.
- Uphold, promote, and demonstrate behaviors consistent with the Mission and Core Values of the College (Faith, Community, Justice, and Excellence.)
- Represent the CEUE and Education Division at College events, such as open houses.
- Other duties as may be assigned.

QUALIFICATIONS

- Earned doctorate (Ed.D. or Ph.D.) in education or a related field
- Demonstrated teaching and leadership excellence at the college/university level required; minimum five years' required.

- Minimum of five years of teaching experience in Pre-K-12 schools.
- Demonstrated ability to conduct a research program in an area related to urban education.
- Effective leadership and management skills.
- High level of fluency and experience working with diverse communities, particularly students from under-represented groups.
- Knowledge of Massachusetts educator licensure requirements.
- Knowledge of Massachusetts Curriculum Frameworks & Common Core.
- Fluency in Spanish desirable.
- Experience in, and knowledge of, urban schools, their challenges, and their strengths.
- Ability to work with a diverse population, sensitivity to and awareness of multi-religious and multi-cultural issues.
- Excellent written and verbal communication skills & follow through and responsiveness to tasks is required.
- Strong organizational skills with ability to manage multiple tasks and priorities simultaneously.
- Proficiency with MS Office and Google G Suite preferred.
- Ability to compile data and prepare accurate reports.
- Excellent interpersonal skills and ability to professionally and courteously interact with students, faculty, staff, and the public.
- Flexibility and adaptability in meeting the changing needs of the College.
- Demonstrated ability to work effectively with individuals from diverse communities and cultures.
- Demonstrated ability to work with colleagues who represent a diversity of work and conflict resolution styles.

To Apply

Qualified individuals should submit the following credentials:

- Letter of Interest
- Statement addressing past and/or potential contributions to diversity through teaching, research, professional activity and/or service
- Curriculum Vitae
- Contact information for three (3) professional references to: **jobs@elms.edu**

Elms College is an equal opportunity educator and employer founded in the tradition of the Sisters of St. Joseph and employer committed to attracting qualified candidates from groups underrepresented on the campus. Visit us at www.elms.edu