

2022-2023 Identity & High School Completion Status Document

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Why am I being asked to complete this form and what are my responsibilities?

Your 2022–2023 Free Application for Federal Student Aid (FAFSA) was selected for a process called verification, which requires the Financial Aid Office to collect information from you and your family to compare to the data you reported on your FAFSA. Please provide this completed worksheet, and any financial documentation requested from you below, to the Financial Aid Office within 15 days of receipt. **WARNING:** If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both. If you have questions about the verification process or your specific household or financial situation, please contact the Financial Aid Office as soon as possible so that your financial aid will not be delayed.

What are the Financial Aid Office's responsibilities?

The Financial Aid Office will use this worksheet and your financial records will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected or we may ask for additional information. If the information you supply during the verification process should change your financial aid package, the Financial Aid Office will inform the student immediately of any and all changes.

Section 1: Student's Information

Student's Last Name Student's First Name Student's M.I. Elms College ID Number

Student's Street Address (include apt. no.) Student's Date of Birth

City State Zip Code Student's Phone Number

Section 2: High School Completion Status

Below please list the name, address of your high school and date of graduation. We will verify this information with our records in Admissions/Registrar departments.

Name of High School City State

Date of Graduation

Section 3: Identity and Statement of Educational Purpose

Identity and Statement of Educational Purpose (To be signed at the institution)

The student must appear in person at **Elms College, Chicopee, MA** to verify his or her identity by presenting an unexpired valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated by the institution with the date it was received and reviewed, and the name of the official at the institution authorized to receive and review the student's ID.

In addition, the student must sign, in the presence of the institutional official, the Statement of Educational Purpose provided below.

Identity and Statement of Educational Purpose (To be signed with Notary)

If the student is unable to appear in person at **Elms College, Chicopee, MA** to verify his or her identity, the student must provide to the institution:

- (a) A copy of the unexpired valid government-issued photo identification (ID) that is acknowledged in the notary statement below, or that is presented to a notary, such as, but not limited to, a driver's license, other state-issued ID, or passport; and
- (b) The original Statement of Educational Purpose provided below, which must be notarized. If the notary statement appears on a separate page than the Statement of Educational Purpose, there must be a clear indication that the Statement of Educational Purpose was the document notarized.

Statement of Educational Purpose

I certify that I _____ am the individual signing this Statement of
(Print Student's Name)

Educational Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending _____ for 2022-2023.
(Name of Postsecondary Educational Institution)

(Student's Signature) (Date)

(Student's ID Number)

Notary's Certificate of Acknowledgement

State of _____

City/County of _____

On _____, before me, _____,
(Date) (Notary's name)

personally appeared, _____, and proved to me
(Printed name of signer)

on basis of satisfactory evidence of identification _____
(Type of government-issued photo ID provided)

to be the above-named person who signed the foregoing instrument.

WITNESS my hand and official seal
(seal)

(Notary signature)

My commission expires on _____
(Date)

Section 4: Certification and Signatures

Each person signing this worksheet certifies that all the information reported is complete and correct. If student is dependent, the parent whose information was reported on the FAFSA must sign and date.

Student's Signature

Date

Parent's Signature (required if student is dependent)

Date