

# Request for Reconsideration

## Request for Reconsideration of the 2026-2027 Financial Aid Award

You may request a reconsideration of your financial aid award if your family's financial circumstances have changed significantly or if you have special financial circumstances that were not reported on your initial financial aid application. The Financial Aid Appeals Committee will review your request and respond to you in writing.

Student's name: \_\_\_\_\_ Elms Student ID number: \_\_\_\_\_

### Who has had a change in circumstances?

Custodial parent(s)

Student

### What is the change in circumstances? (Check all that apply)

- Termination of employment or other employment change
- 2025 income lower than 2024 income
- 2026 income anticipated to be lower than 2024, 2025 income
- Retirement
- Disability
- One-time income on 2024 tax return (e.g., back pay, capital gain, retirement withdrawal)
- Loss of untaxed income (e.g., child support, Social Security, unemployment benefits)
- Unusual medical/dental bills
- Other circumstances (explain in personal statement)

### Supporting documentation included (check all that apply)

- Termination/severance letter
- Most recent paystub showing new/changed salary
- Final paystub from previous employer
- Statement of unemployment benefits
- Copy of medical/dental bills showing unreimbursed expenses
- Statement of disability benefits
- Other: \_\_\_\_\_

### Attach a personal statement

- You must attach to this form a personal statement explaining the circumstances upon which your review request is based and their effect on your family's ability to contribute toward your education costs. Please provide as much detail as possible to help us better understand your family's financial situation.

*Updated December 9, 2024*

### Substantial changes in 2025 income

• If your review request is based on a substantial change to your income in 2025, please include a copy of your 2025 federal tax return with your documentation. Please note: a reconsideration will not be possible until the 2025 federal tax return and accompanying income statements have been received. Please do not hesitate to contact the Financial Aid Office should you have any additional questions.

**Substantial changes anticipated in 2026 income**

- If your review request is based on a substantial change anticipated to your income in 2026, please note that a reconsideration would not be possible until Summer 2026. At that time, please include the supporting documentation as indicated above. Note: Your completed 2025 tax return will be due to our office no later than April 15, 2026.
- Changes to employment or income must be in effect for 3-6 months before a request for reconsideration can be submitted.

I certify that all information reported on this form is complete and correct as of this date. I realize that the Financial Aid Office may request additional documentation in support of any information provided here, and I understand that submission of this form does not guarantee an increase in financial aid.

Student's signature \_\_\_\_\_ Date \_\_\_\_\_

Parent's signature \_\_\_\_\_ Date \_\_\_\_\_

*(For dependent students)*

<b><u>Financial Aid Use Only</u></b>	
Comments:	
Reviewed By:	Date: