



Financial Aid Office
291 Springfield Street
Chicopee MA, 01020
P. 413-265-2249
finaid@elms.edu

CITIZENSHIP DOCUMENTATION REQUIREMENTS

Our records indicate that further information is needed regarding your Citizenship status. Please present a copy of ***one*** of the documents below to our office. If you are unable to come into our office, please complete the Citizenship Affidavit document included with this form.

If you are an:

U.S. Citizen or U.S. National - please submit a copy of a valid U.S. Passport, U.S. Birth Certificate or Naturalization Certificate

Eligible non-citizen - please submit a copy of ***one*** of the following documents:

U.S. Permanent Resident with an Alien Registration Receipt Card - ARC
I-151 OR I-551

Conditional Permanent Resident - ARC I-551C

Other Eligible non-citizen with an Arrival Departure Record - I-94 from the Department of Homeland Security showing any of the following designations.

- Refugee
- Asylum Granted
- Indefinite Parole and/or Humanitarian Parole
- Cuban-Haitian Entrant

Victim of Human Trafficking – T-Visa holder – T-1, T-2, T-3 etc.

If you are an eligible non-citizen and FAFSA is unable to verify your eligibility a verification process will be performed with the Department of Homeland Security which may take about 3 weeks.

- If you have only a Notice of Approval to Apply for Permanent Residence (I-171 or I-464), if you are in the U.S. on an F1 or F2 student visa, B1, B2 Visitor Visa, J1, J2 exchange visa, or G, H, L series visa you are not eligible for federal student.



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CITIZENSHIP AFFIDAVIT

Certification of True, Exact, and Complete Copy of the Original Documents

This form is for the collection of DHS or other U.S. citizenship/nationality documents from students unable to present their documents in person.

I certify that I, _____, am the
(Print student's full name)

individual signing this statement, and I am providing a copy of my documents along with a copy of a valid government-issued photo identification card bearing my portrait (or likeness).

I certify that the attached documents and government issued photo identification are the true, exact, and complete copies of the originals issued to me.

List of documents:

Valid unexpired government-issued photo identification can include driver's license, non-driver's ID, other State issue ID

Name of Valid Photo ID	Expiration Date of Valid Photo ID	Issuing Authority of Valid Photo ID

Citizenship/immigration documents; valid U.S. Passport, U. S. Birth Certificate, Naturalization Certificate, U. S. Passport Card, Permanent Resident Card. (refer to citizenship documentation requirements included with this form)

Name of Citizenship and/or Immigration Document(s)	Expiration Date (if any) of Citizenship and/or Immigration Document(s)

I understand that providing false or misleading information or documents is punishable by fine or imprisonment and may make me liable for repayment of any funds received on the basis of the information and documents I have provided.

Student's Signature
 (electronic signature is not acceptable)

Date

