College of Our Lady of the Elms

Annual Security and Fire Safety

Annual Security and Safety Report Statistics 2023, 2024, 2025

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I. **Introduction**

Director's Welcome

On behalf of Elms College President Dr. Harry Dumay, the Trustees, Administration, Faculty, Staff, and the Students of Elms College, I welcome you to the Elms College. The Annual Security and Fire Safety Report is designed to provide you with information about safety and security on the Elms College Campus. The Public Safety Department is committed to assisting the Elms community in maintaining a safe educational environment. The 2026 Annual Campus Security and Fire Safety Report gives our campus community and visitors a one stop location for information about the services provided by Public Safety. It provides all federally required statistical information that helps to make up the Elms Colleges annual CLERY report. Please take a few minutes to familiarize yourself with this information.

Our primary goal is to provide a safe, secure, and welcoming campus environment for students, faculty, staff and visitors. Public Safety is committed to ensuring a safe, secure, and welcoming learning environment for the Elms Community. A goal that is achieved through an increased Public Safety presence, which is focused on a collaborative interaction with the campus community, and supported by the effective use of technology that enhances the delivery of safety and security services. Elms Public Safety works proactively with the President's Office, the Dean of Student Affairs, Residence Life, Student Government, Health Services, Counseling Center, Office of Campus Ministry, and Facilities to deliver responsive and prompt safety and security services to the campus community.

Elms Public Safety maintains a collaborative relationship with the City of Chicopee Police Department, Fire Department and its City Services. It is a collaboration that enhances the safety and security of the Elms Campus. This collaborative community service model is extended to our Elms neighbors as well, who live in close proximity to the campus. Elms Public Safety is committed to maintaining an open and responsive dialogue with the community in promptly responding to inquiries and concerns. Allowing for the timely communication of events affecting the College Community and our neighbors alike.

Please keep in mind that safety and security is not solely the responsibility of Public Safety. Each member of our community can contribute to making the Elms safe and secure. If you "See Something, Say Something." Each of us must take responsibility for our own personal safety. Be alert to your surroundings, report suspicious activity, secure your rooms, offices, and vehicles. Working together we can continue to make the Elms College a safe place to live, learn, work, and visit.

Kellie A Cournoyer

Director of Public Safety

Public Safety Mission Statement

The Public Safety Department exists to serve and support the Elms College community. Our mission is to safeguard members of the college community, to protect institutional and private property on campus and foster safety and inclusion for all.

II. **Providing a Safe Environment**

- Timely Notice
- Mass Notification
- Emergency Response & Notification
- Limited Voluntary Confidential Reporting
- Confidential Reporting to Counselors
- Access to Facilities
- Medical Transportation
- Contacting Public Safety: How to Report a Crime or Emergency
- Emergency Response & Evacuation
- Missing Student Notification Procedures
- Sale, Use, Possession of Illegal Drugs or Alcohol and Associated Risks
- Weapons on Campus
- Crime Prevention and Community Outreach Programs
- Public Safety Advisory Committee
- Access to Clery Reporting Data

Timely Notice

The Public Safety Department notifies the Elms College community concerning any incident or crime that poses an immediate threat to the community's safety and welfare. Bulletins may be printed and distributed in a timely fashion to ensure that all concerned are notified of potential danger. In addition, Public Safety will electronically distribute notices to all email addresses on campus when deemed necessary. In compliance with the Massachusetts Open Police Log statute, there is a public log of all reported incidents and crimes at the Public Safety Office. On a regular basis, the Public Safety Log will be published on the college's Public Safety website.

Mass Notification

Elms College has implemented **CODERED**, a mass notification system that allows College officials to reach students and staff with time-sensitive information during unforeseen events or emergencies. The system uses voice, e-mail and text messaging to broadcast pertinent information and, when appropriate, provide directions to those in the affected area(s). Elms College has created a policy defining when the Mass Notification system will be used to address significant emergency or dangerous situations. Elms College tests the Mass Notification system each semester, or twice annually. The test messages are sent to all devices registered with Information Technology. Elms College has also implemented a program that allows for emergency notification that will instantly appear on all college computers providing information and direction in case of an emergency. We have invited parents and guardians to provide their information if they prefer so they too can be notified in case of an on-campus emergency.

Emergency Response and Notification

When Public Safety receives a report, security personnel will respond as promptly as possible to evaluate and mitigate the situation. Depending on the situation, and when warranted, Public Safety may request local authorities to respond. All personnel are equipped with a two-way radio and can also contact Chicopee Police, Fire and EMS by cell phone as needed. Elms College encourages all community members who become aware of any threat or dangerous situation, to immediately **call 911 and Public Safety at (413) 265-2278 or from any campus phone dial 2278**.

Upon confirmation of a significant emergency or dangerous situation posing an immediate threat to the campus community, without delay and taking into account the safety of the community, the college will issue an emergency message and initiate an immediate notification to the campus community; unless issuing the notification would compromise efforts to assist victims, contain the event, or otherwise mitigate the emergency as determined by the professional judgment of responsible authorities.

Limited Voluntary Confidential Reporting

It is the policy of Elms College Public Safety that all crimes should be reported to the public safety office. Anyone who is a victim or witness to a crime on campus is encouraged to promptly report the incident to Public Safety. Due to the sensitive nature of certain types of crime, victims of sexual assault may choose to confidentially report crimes to the Dean of Students Office, Health Services, or the Counseling Center. These reports are included in the annual crime statistics.

Confidential Reporting to Counselors

Following the signing into law of the 1998 amendments of 20 U.S.C. Section 1092 (f), clarification was given to those individuals considered to be campus security authorities. Campus “Pastoral Counselors” and “Professional Counselors,” when acting as such, are not considered to be a campus security authority and are not required to report crimes for inclusion in the annual disclosure of Clery crime statistics. As a matter of policy, the professional counselors at Elms College are encouraged, if and when they deem it appropriate, to inform persons being counseled of the procedures to report crimes on a voluntary basis to local authorities and Elms College Public Safety. These reports are included in the annual crime statistics.

The Rule making committee defines counselors as:

Pastoral Counselor

An employee of an institution, who is associated with a religious order or denomination, recognized by that religious order or denomination as someone who provided confidential counseling and who is functioning within the scope of that recognition as a pastoral counselor.

Professional Counselor

An Employee of an institution, whose official responsibilities include providing psychological counseling to members of the institution's community, and who is functioning within the scope of his or her license or certification.

Access to Facilities

The campus and facilities of the College are restricted to students, faculty, staff, alumni, Trustees, guests and invitees of the College, except when all or part of the campus is open to the general public for a designated purpose and time. Guests of students must sign in and stay in the student's room in one of the residence halls. All residential, academic and administrative buildings are routinely patrolled and locked at designated times throughout the academic year. Most facilities are kept locked, and both key and electronic card access are restricted to individuals who obtain authorization. Residential Halls are locked twenty-four hours a day. Residence halls are closed during the winter holiday period. Elms College continuously strives to provide a safe and comfortable environment for the College community. On a regularly scheduled basis, Public Safety conducts thorough inspections of locks on all residence halls and individual rooms. The Elms College Facilities department and Public Safety oversee the maintenance of all safety and security systems on campus including: locks, doors, window screens, lights, fire safety and life safety measures. Any deficiencies should be reported as soon as possible to the Facilities department or to Public Safety.

Campus telephones are located throughout the campus so that emergency requests for assistance or incidents of suspicious activity can be easily reported. Individuals found on campus without a legitimate purpose are issued trespass notices and directed to leave campus; failure to comply with a warning will result in arrest.

Medical Transportation

The Public Safety Department provides transportation for routine medical purposes to the Elms College Health Center, when necessary, from on campus locations. Transportation to other medical facilities is not available from Public Safety unless unusual circumstances require it. Emergency care and transportation is provided by the Chicopee Fire Department Ambulance and/or local ambulance service.

Contacting Public Safety: How to Report a Crime or Emergency

The Elms College Public Safety Department encourages you to report suspected crimes as promptly and as accurately as possible. If you need to report a crime or any other emergency, you should call 911 and then call the emergency telephone number for Public Safety, **413-265-2278**. You can also contact Public Safety from any campus phone by dialing **2278**. Public Safety can be reached for emergency response, 24 hours a day, and seven days a week. All crimes should be reported to the Public Safety Department. All of the Blue Light emergency phones on campus call directly to Public Safety. When calling for either emergency or non-emergency service, be prepared to: clearly identify yourself, identify the location you're calling from, and explain the nature of your call.

Daily Crime Log

Elms Public Safety Maintains a Daily Crime Log that records, by date the incident and activity reported, all crimes and other serious incidents that occur on campus, in a non-campus building or property, or within the department's patrol jurisdiction. This log is also posted monthly on the Public Safety portion of the college web at: Public Safety Daily Logs

Clery Report on Line: Clery 2026 Annual Report

Missing Student Notification Procedures

Any individual who believes that a currently enrolled Elms student is missing should immediately notify Public Safety at **413-265-2278** or from a campus phone **2278**. Following receipt of this information, Public Safety will begin an investigation.

Should the investigation result in the conclusion that the student is missing, Public Safety will notify the Chicopee Police Department and/or the appropriate local law enforcement agency, as well as the student's designated emergency contact from the time the student was determined to be missing. If circumstance dictates a more immediate notification to Chicopee Police, it will be done jointly by Public Safety and the Dean of Students Office. If the missing student is under the age of 18, and not an emancipated individual, Public Safety and the Dean of Students Office, will notify the student's parent or legal guardian immediately after Public Safety determines the student is missing.

Upon receipt of information a student might be missing, Public Safety along with the Dean of Students Office, will recruit the aid of various college departments to assist in determining if the student is in fact missing. These various college departments include, but are not limited to, Dining Services, Information Technology Services, and other departments as needed. The college has developed a policy for students to confidentially identify and register an individual to be contacted within 24 hours after the investigation has determined they are missing. In the event a student goes missing, this contact information will be accessed and notification made to the listed individual within 24 hours after a missing determination has been made. Confidential designation forms are available through professional staff in Residence Life, and in the Dean of Students office. All students living on campus are required to file an emergency contact information form with the Dean of Students office.

Sale, Use, and Possession of Illegal Drugs or Alcohol and Associated Risks Elms College complies with, and will enforce, all federal and state laws which prohibit the use, sale, and possession of illegal drugs. Further, Elms College will enforce Massachusetts laws regarding underage drinking. The sale or use of illegal drugs or alcohol is subject to College discipline as well as criminal prosecution. The College will not shield any student, faculty member, employee or visitor from action by law enforcement agencies. Information regarding the College's sanctions concerning alcohol and drug violations can be found in the Student Handbook or Staff Handbook. Please refer to your copy for specific State Law and College Policy information. You will be held accountable for the information found in the Handbook, so you should read it carefully and call the office of the Dean of Students, Public Safety or the Human Resources Office with questions.

In addition to disciplinary consequences, there are a number of safety issues directly related to drug and alcohol consumption. The use of these substances will cause impaired judgment, which can lead to vulnerability or poor decision making. It is extremely common for drugs or alcohol to be factors in date rape or acquaintance rape incidents. Operating a vehicle while impaired by drugs or alcohol is not only a serious criminal offense, but poses a threat to your personal safety and the safety of others in the

community as well. Drugs and alcohol can give rise to conduct which causes injury, death or damage to the user/abuser or to the person or property of others. As mentioned previously, the effects of drugs and alcohol will often lead to unsafe consensual or non-consensual sexual relations.

Elms College Public Safety encourages the student body to make educated and responsible decisions. To assist you in making decisions that protect your personal safety, we have included information (see list that follows) regarding the health risks involved in drug and alcohol abuse, and the resources available to individuals who may be struggling with these problems on our campus. Please read this carefully.

The Effects of Drugs on Your Body Narcotics (Heroin)

- Initial euphoria followed by drowsiness and nausea
- Constricted pupils, watery eyes, dazed appearance
- Highly addictive
- Signs of overdose or prolonged use include: slow shallow breathing, clammy skin, loss of appetite and weight and possible death

Depressants (Barbiturates, Tranquilizers)

Addiction

- Relaxed muscles, calmness, drowsiness
- Confusion, disorientation, slurred speech
- Signs of overdose or prolonged use include: shallow breathing, clammy skin, weak and rapid pulse, coma and possible death

Stimulants (Cocaine, Methamphetamine)

- Addiction
- Increased heart rate and respiratory rate
- Elevated blood pressure
- Decreased appetite, weight loss
- Blurred vision, dizziness, insomnia, anxiety
- Impaired decision making
- High doses can cause physical collapse, irregular heartbeat, stroke and possible death

Hallucinogens (LSD, PCP, Mushrooms)

- Hallucinations
- Confusion, panic, anxiety, depression and poor perception of time and distance
- Respiratory failure
- Death due to careless behavior

Cannabis (Marijuana, Hashish)

- Increase in heart rate, bloodshot eyes, dry mouth and throat, increased appetite
- Interferes with memory, speech, coordination, motivation, and perception of time
- Increased risk of lung cancer, weakened immune system and affects to the reproductive system Impaired decision making which can lead to harm or death

The effect that any drug has on the human body has a lot to do with how it is ingested. The method in which the drug enters your body can add new risks and health concerns above and beyond those

associated with the drug itself. Many drugs are taken through the digestive system in a pill or added to a food; others however, are inhaled or injected. Inhaling a drug is dangerous because you are replacing the oxygen that your body needs with a harmful substance. Inhalation can happen through smoking, snorting or "huffing." Huffing is a method involving the inhalation of solvents or other volatile substances directly from the container or from rags that have been soaked in the substance. This is an extremely dangerous practice and can often result in brain damage or death.

When a drug is injected, it enters the body through your bloodstream, thus carrying it throughout your entire body very quickly and doing a lot of damage in the process. Injecting drugs can result in health problems associated with blood borne infections such as hepatitis and HIV.

The Effects of Alcohol on Your Body

- Impairment of brain function, judgment, alertness, coordination and reflexes
- Attitude and behavioral changes such as uncharacteristic hostility or increased risk taking
- Inability to safely operate a vehicle
- When combined with other drugs, alcohol can intensify or alter the effect of the drug, cause nausea, sweating, severe headaches, convulsions and overdose
- Memory blackouts
- Uncharacteristic family, school, work, legal problems

Elms College Wellness Center/Elms College Counseling Center

The Health Center is open 35 hours a week. Hours of Operation are currently 8:30am-4:30pm (each day the Health Center is closed for an hour lunch). Voice mail can be left by calling 2288 or 413-265-2288. After Hours: Contact Public Safety and officers will assist you in getting in touch with staff or professional services. The Counseling Center is open 35 hours a week and by appointment. They can be contacted during the week day at 413-265-2288 or through Public Safety at 413-265-2278. For mental health emergencies on weekends or after hours please contact Behavioral Health Network (BHN) Crisis at 413-733-6661 (available 24/7) or 911.

The State of Massachusetts Bureau of Substance Addiction Services (BSAS) BSAS oversees the statewide system of prevention, intervention, treatment, and recovery support services for individuals, families, and communities affected by gambling and substance addiction. They can be contacted at 617-624–5111

- Web link BSAS (https://www.mass.gov/orgs/bureau-of-substance-addiction-services)

Public Safety

Elms Public Safety is staffed by non-sworn security personnel with no powers of arrest, available twenty four hours a day, seven days a week for services or referrals to services. They can be reached by calling 2278 on campus or by calling (413) 265-2278 from off campus. In a serious emergency you should contact the Chicopee Police directly by calling 911.

Dean of Students

The Dean of Students and her staff can be contacted by calling 413-265-2210. In an emergency they can

be contacted through Public Safety by calling 413-265-2278.

Weapons on Campus

The General Laws of the Commonwealth of Massachusetts prohibits the possession of the following on the campus of any college or university: any firearm, electronic control weapon (Taser), stiletto, dagger, dirk knife, any knife having a double-edge blade, a switch knife or any knife having an automatic spring release, any knife having a blade of over one and one-half inches, a slingshot, black jack, metallic knuckles or knuckles of any substance with a similar effect as metallic knuckles. **Only sworn law enforcement officers are authorized to possess firearms on campus.** The possession or storage of any dangerous weapon on Elms College property is unlawful and may lead to judicial/criminal action against offenders. The Commonwealth also requires anyone possessing a rifle or shotgun to have on his/her person either a Massachusetts Firearms Identification Card or a Massachusetts License to Carry a Firearm. Firearms Identification Cards and Licenses to Carry a Firearm can be obtained by application to the Chief of Police of the Massachusetts municipality in which you reside. Out-of-state students should be cautioned that they must be in possession of a Massachusetts Firearms Identification Card or License to Carry a Firearm before bringing a firearm into the Commonwealth.

Out-of-state students are also advised to become familiar with the firearm regulations of any state through which they travel before attempting the interstate transportation of a firearm. The Commonwealth of Massachusetts firearms laws are strictly enforced. In Massachusetts, conviction for the illegal possession of a firearm carries a mandatory one-year jail sentence. The College will also take judicial action against students who possess firearms on campus.

Crime Prevention and Community Outreach Programs

Elms College Public Safety is committed to a proactive approach, which enables us through education, officer presence, and community awareness, to stop many potential incidents before they occur. It is with the cooperation of our community and the integration of our Crime Prevention and Community Outreach efforts that we will be able to create a partnership between public safety and community members. This partnership enables us to unite our efforts and encourages each member of our community to take an active role in their own safety and the safety of others.

Public Safety and Dean of Students Office Initiatives and Ongoing Activities ・

Conducts safety discussions at each residence hall at the beginning of every academic year.

・ Basic R.A.D. (Rape Aggression Defense) classes for our female students, staff and faculty. This is an opportunity to gain empowerment and education as well as self-defense technique training.

・ Conduct public speaking and crime prevention programs at community forums about issues such as hate crimes, alcohol awareness, sexual assault, relationship violence or general safety. ・ Active in the training of Residential Assistants.

・ Is involved in meetings and task forces throughout College and on local committees and professional organizations.

・ Works with student organizations such as the ALANA and the LBGTA to discuss issues which are of particular concern to these groups and to identify ways in which our department can provide the safest possible environment for every member of the College community.

・ Post notices and posters about fire safety, room security and local alcohol and noise

ordinances which may affect our students.

- Conducts alcohol awareness training to raise awareness about alcohol and impairment.
- Makes available to members of the college community Operation Identification engraving tools at no cost. Operation Identification allows members of the community to engrave numbers or owner recognized numbers on their computers, stereo equipment, bicycles or other valuables.

- Maintains emergency telephones located throughout the campus and a list of those locations is provided in the campus directory. Conducts a lighting tour to identify and prioritize areas on campus where more lighting may need to be added for a higher level of visibility and overall safety.
- Distribute pamphlets about all types of crime and crime prevention issues at outreach events and in our office area.
- Creates and distributes Safety Alerts when a specific safety issue arises and requires public notification. Will, upon request of the individual departments, give specific crime prevention and safety talks to staff members in their facilities.
- Provides safety escort to and from on campus locations and to the Health Center during hours of darkness when personal safety is a concern.
- Monitors the College's electronic access security system, which is located in all residential halls and many in the future include some academic and administrative building locations.
- Expand, monitor and maintain campus camera surveillance system providing safety and security
- The doors in all of the residence hall rooms should have a peephole installed. In the event one is not present students are offered the option of having a "peephole" installed in the door to their rooms so that they can identify who is outside before they open the door.

Educational Programs and Campaigns

The following are some of the programs held during 2025 addressing students' need for awareness in the areas of alcohol abuse and sexual activity.

True to Life at Elms College- Program deals with consent, sexual violence and relationships

- Mixology 101-Safety program about alcohol use
- Boozed and Confused-Learning effects of alcohol through various supervised activities
- Twisted Thursday-Alcohol awareness program for students
- My Student Body-Online module utilized for alcohol awareness and dangers
- My Playbook-Sexual assault training program regarding sexual assault and harassment
- My Playbook-required for all first-year student athletes involving educational program on drug & alcohol use and abuse

Any member of the college community should feel free to contact a member of the Committee with any security-related question or concern.

Access to Clery Information

Elms College provides an annual safety report to all students, employees and prospective students upon request. This report is commonly referred to as the Clery Report. Current statistics may be found at the end of this document. This document is on file in the following locations; office of the president, public safety, human resources, admissions, dean of students, and the alumni library. It can also be accessed from the web at the following locations, Clery 2026 Annual Report. In addition, a hardcopy of the Elms College Clery report has been sent to the Satellite Locations at Springfield Technical Community College, Berkshire Community College/Berkshire Health Systems (have not used this space since 2023, and Asnuntuck Community College.

III. **Recommended Safe Practices**

- Responding to an Active Shooter
- What you can do to Protect Yourself
- Residence Halls and Private Residences
- Walking
- Athletic Facilities
- In the women's locker room
- Elevators
- Driving

Active Shooter - *Secure Immediate Area*

- Lock and barricade doors
- Turn off lights
- Close blinds
- Block windows
- Turn off radios and computer monitors
- Keep occupants calm, quiet, and out of sight
- Keep yourself out of sight and take adequate cover/protection i.e., behind concrete walls, thick desks, filing cabinets (cover may protect you from bullets).

Re-opening a Secure Area

- Consider risks before reopening secured rooms
- Remember, the shooter will not stop until they are engaged by an outside force.

- Attempts to rescue people should only be accomplished without further endangering the persons inside a secured area.
- Consider the safety of masses -vs. - the safety of a few
- If doubt exists for the safety of the individuals inside the room, the area should remain secured.

Contacting Authorities

- Use the Emergency Number 2278 from all campus phones.
- Use 911 from all non-campus phones, including cell phones to summon the Chicopee Police, Fire, and EMS Public Safety.

What to Report

- Your specific location: building name and office/room number
- Number of people at your specific location
- Injuries: number of injured, types of injuries
- Assailant(s): location, number of suspects, gender/race, clothing description, physical features, type of weapon(s) (long gun or handgun), backpack, shooter's identity if known, separate explosions from gunfire, etc.

Police Response

- Their objective is to immediately engage assailant(s), to stop the incident.
- Evacuate victims.
- Facilitate follow-up medical care, interviews, and statements.
- Investigation.

What You Can Do to Protect Yourself

Your involvement is essential to the prevention of crime on campus. Disinterest and complacency are the prime contributors to the success of crime. The burden of crime prevention rests not only with Public Safety but also with each member of the Elms College community. Public Safety cannot be everywhere at once. Therefore, the community is dependent upon you to recognize and report incidents of suspicious and criminal activity. The extent of your cooperation will greatly influence Public Safety's effectiveness in combating crime.

Doing your part means:

Being aware of your vulnerability and following the suggestions outlined in this document to protect yourself and your property.

Being alert for suspicious or criminal activity and conditions that may represent a hazard to the community. Avoid distracted walking and be aware of your surroundings.

Getting involved by becoming more security conscious and by reporting all incidents of suspicious or

criminal activity, no matter how insignificant they appear, to Public Safety immediately.

Remember that unreported crimes cannot be solved and that, by not reporting crimes, you allow the perpetrators to commit additional and perhaps more serious crimes.

Many times, crime solving depends upon how accurately and promptly the incident is reported. It is important that you be able to provide as much of the following information as possible:

1. Nature of the incident and when and where it occurred.
2. Persons involved (names, sex, race, age, height, hair style/color, complexion, distinctive characteristics, i.e., facial features, scars, physical defects, glasses, clothing, etc.). 3. Direction and method of travel, number of occupants.
4. Vehicles involved (color, type, make, model, license plate number and state, distinctive characteristics, i.e., decals, bumper stickers, damage, etc.).
5. Description of stolen property (item, manufacturer, model number, serial number, value, color, dimensions, etc.).

Residence Halls and Private Residences

Keep the door(s) and windows accessible from the outside locked at all times. Report defective locks on windows and doors IMMEDIATELY to Facilities at 413-265-2231, or after hours to Public Safety 413-265-2278. If off campus, contact your landlord or the building management. ● NEVER sleep in an unlocked room or house

- Do not put your name and address on key rings
- Do not put room keys on a ring holder that contains your identification card
- Do not keep your residence and vehicle keys on the same ring

If you lose the keys to your residence, have the lock(s) changed. On campus residents should notify Public Safety immediately. For a fee, arrangements can be made to have your locks changed.

Do not study in poorly lit, secluded areas.

Require visitors to identify themselves before you open your door. Off-campus residents should require official identification from all repair or service personnel.

Do not let strangers in to use your telephone. Direct them to a public telephone.

If you receive obscene or harassing telephone calls or several calls with no one on the other end, immediately notify Public Safety (college housing) or the city police (private residences). If you find your room has been entered, DO NOT GO INSIDE. Go to a neighbor and call Public Safety (college housing) or the city police (private residences). If you are already inside, DO NOT TOUCH ANYTHING. You may disturb evidence that is important to a police investigation.

If you are awakened by an intruder in your room, do not try to apprehend him or her. He/she may

be armed or may easily arm themselves with something inside the room. If he/she appears to pose an immediate threat, get out of the room.

If you see a suspicious person or vehicle on campus or in your neighborhood, IMMEDIATELY contact Public Safety or the Chicopee Police. Try to get a license plate number.

Students in private residences should consider installing "peep holes" and "intruder chains" on outside doors. Also, if returning after dark, leave a light on at the entrance to your residence. Students in residence halls may already have "peep holes" installed. If so, USE THEM! If not, you may request one through Residence Life; they will contact facilities to arrange installation as quickly as possible. Students living in campus housing are advised against blocking open the entrance to residence halls or other College buildings.

Walking

● Avoid traveling alone at night. Confine walking to well-lit, regularly traveled walks and pathways. ● Avoid shortcuts and keep away from shrubbery, bushes, alleyways, or other areas where an assailant might be lurking
● Avoid the athletic fields, after dark if you are not with other people.
● Do not hitchhike or accept rides from casual acquaintances.
● When walking to your vehicle or residence, have your keys ready and in hand. ● When being dropped off at your residence by taxi or private vehicle, ask the driver to wait until you get inside.

If threatened by an approaching vehicle, run in the opposite direction. The vehicle will have to turn around before being able to follow.
When getting out of a car at a public convenience (phone, rest stop, etc.), take a look around to make sure that you are not being followed. If you think you are being followed, cross the street and if necessary, keep crossing back and forth. If you are pursued, call for help and run to a lighted business or residence; enlist the aid of a passerby; flag down a passing motorist; or, as a last resort, break a window in a residence or pull a fire alarm. Do anything that might attract attention or summon assistance. If you are walking alone and someone passes you, check to be sure that person has continued walking in the other direction. Call Public Safety for an escort if you do not feel safe walking alone at night.

Above all you must keep your head, and assess the situation before choosing your course of action. Whether or not the assailant is armed or has made threats against your life will, obviously, be a determining factor in your decision. The key word in this type of situation is **survival.**

Athletic Facilities

Avoid using athletic facilities alone, especially after dark or during off hours. Use the "buddy system." Work out with a friend, and make arrangements to go to and from the gym together. Confine your running and jogging to the daylight hours and to open well-traveled areas. Avoid showering alone in the locker room. Shower back at your residence if necessary. Avoid bringing cash, wallets, watches, or other valuables to the athletic facilities. Avoid storing valuable sports equipment in your locker. Keep your locker locked whenever unattended. This includes those

times when you leave briefly to shower, visit the trainer's, or the equipment room, etc. Most of the thefts from athletic facilities are from unlocked lockers. Report suspicious persons and incidents of theft to Public Safety immediately.

In Locker Rooms

Become familiar with where the emergency telephones are located in the athletic complex area. If there is another woman in the locker room, ask her to wait for you. If you are with a male companion, ask him to wait for you just outside the locker room.
If you encounter a male intruder inside the women's locker room:

- Call for help.
- Keep out of the intruder's way, and do not attempt to prevent him/her from leaving.
- Formulate a description of the intruder in your mind.
- Notify Public Safety by dialing 2278 on the emergency phone.
- Report all acts of voyeurism to Public Safety.

Elevators

If, while waiting for an elevator, you find yourself alone with a stranger, let him take the elevator and wait for its return. If you are on an elevator with someone who makes you feel uneasy, get off at the next floor. Always stand near the control panel, where you have access to the alarm and floor buttons.

Driving

- Do not pick up hitchhikers.
- Whenever possible, limit traveling to well-lit, well-traveled roads.
- Keep your windows closed and doors locked.
- When stopped at traffic lights or stop signs, keep your vehicle in gear. If threatened, sound your horn and drive away as soon as possible.
- Consider installing an alarm system with a panic switch.
- Avoid stopping in poorly lit, out-of-the-way places.
- If your vehicle breaks down, signal for assistance by raising your hood and by tying a white cloth to the radio antenna or door handle. Stay inside your vehicle with the windows closed and the doors locked. If a roadside Samaritan stops, roll down your window just enough to ask him/her to call the police. If the person appears to be a threat, sound the horn and flash your lights. If you think you are being followed, keep out of desolate areas. Look for places where there are people, then stop and let the vehicle pass you.
- If the vehicle continues to follow, drive to the nearest location where you can get assistance, i.e., gas stations, shopping centers, police or fire stations, etc.
- If you are followed into your driveway or parking lot, stay locked inside your vehicle until you can identify the occupants of the vehicle. If threatened, sound your horn until you attract attention or the vehicle leaves.
- When parking at night, choose well-lit areas. Before getting out of your vehicle, check for people loitering.
- Always remove your ignition keys. Lock the vehicle whenever it is unattended. Before entering your vehicle, always check the interior, paying particular attention to the floor and rear seat.

Protect Your Property

Larcenies are crimes of opportunity and occur primarily when property is left in unlocked or unattended areas. In an attempt to alleviate this problem, Public Safety makes the following suggestions for the listed locations:

- Residence Halls and Private Residences
- Offices and Laboratories
- Motor Vehicles
- Also see: Emergency Phone Locations and Blue Light Map

Residence Halls and Private Residences

- Avoid bringing large amounts of cash or valuables to campus or your residence.
- Keep items of value out of sight.
- Never lend the key to your residence.
- Do not hide keys under mats, above doors, in mailboxes, or anywhere else where they can be easily found.
- If you live in a dormitory, take your room key into the shower with you. Do not leave it in your robe or clothing, where someone going through your pockets can find it.
- When leaving your vehicle at a service station or parking garage, leave only the ignition key.
- For private residences, if you must have duplicate keys made; have them made in your presence. If you live in a residence hall, a duplicate key must be obtained through Residence Life.
- Participate in Operation Identification
- When leaving for vacation or Interterm, store valuables such as stereo equipment, televisions, etc., out of sight.
- Check with your family insurance agent to determine if your property is covered under your parents' homeowner's insurance. If not, you should consider purchasing your own.

The following suggestions apply especially to those in private residences:

- When advertising something for sale in the newspaper, do not include your name and address. Invest in an electric timer, which can be pre-set to turn lights and other appliances on and off. This device can be used when you go out for the evening or when your residence is unoccupied for extended periods.
- Do not give strangers information about your neighbors, particularly how long they will be away.
- When leaving your residence unattended give it the "occupied" look.
- Do not leave notes advertising your absence (example "Gone to store, be back later").
- When gone after dark, leave a light and a radio or television on. Take time to check that all the windows and doors are secure.
- Leave shades and blinds partly open.
- Close the garage door
- Take additional precautions during extended absences.
- Stop all deliveries (mail, newspapers, etc.).
- Inform your neighbors that you are leaving and ask them to keep an eye on your residence.
- Place all valuables in a bank safe deposit box
- Do not publicize your plans

Offices and Laboratories

1. Keep all offices and laboratories locked when not in use.
2. Make sure that all locking devices are in proper working order.
3. Utilize a key control system. All department keys should be signed out and collected when

not in use. Keys should be issued only when absolutely necessary.

4. Do not label keys with their use. Use a code system instead.
5. Keep desks, cabinets, etc., locked when not in use.
6. Computers and other portable office machines should be bolted or locked down. Smaller items, such as calculators, tape recorders, etc., should be kept locked up when not in use. 7. Avoid bringing valuable personal property with you.
8. Petty cash should be kept to a minimum.

Personal property should be locked up, and do not hang up coats or jackets with valuables in their pockets.

Before leaving, check to make sure that no one is hiding and that your area is properly secure. Watch out for your neighbor. If someone forgets to secure his/her area or property, keep an eye on it. Public Safety will assist in securing unattended areas. Report all suspicious persons or improperly secured areas to Public Safety immediately.

Motor Vehicles

1. Report all suspicious persons or vehicles seen around parking areas to Public Safety immediately
2. Keep your vehicle locked and the windows rolled up tightly.
3. Never leave your vehicle running when unattended.
4. When parking, choose a well-lit, heavily traveled area.
5. Packages, luggage, and other valuables should be locked in the trunk.
6. Electronic accessories should be mounted either out of sight or with slide out brackets.
7. These brackets will permit the removal of the unit so you can secure it in the trunk when the vehicle is unattended.
8. Electronic accessories should be marked with an identifiable number and registered under Operation Identification (see page 16).
9. Keep spare keys in your wallet or purse, not inside the vehicle where a professional thief can easily find them.
10. Consider the installation of anti-theft devices such as alarm systems, hidden ignition or fuel "kill" switches, steering column ignition switch protectors, steering wheel to brake pedal bar locks, tapered door lock buttons, and locks on the hoods and accessory items, such as gas caps, mag wheels, spare tires, etc.
11. Do not keep insurance documents or title certifications in the glove compartment.
12. Keep a record of your vehicle identification number (VIN), registration plate number, and title certificate number.

IV. Emergency Telephone Locations

Emergency telephones located around the campus to facilitate the reporting of crimes or to request assistance from Public Safety. The telephones are identified by a blue light and directly dial the Public Safety when the emergency button is pushed.

Emergency telephones are located in the following areas:

1. GAYLORD PARKING LOT closest to the Faculty House
2. GAYLORD PARKING AREA at the entrance to the Gaylord Street Access.
3. SPRINGFIELD STREET SIDE of the Mary Dooley Center by the Alumni Library rear lot.
4. C-LOT PARKING AREA by Softball Field
5. C-LOT PARKING AREA by the Facilities Building
6. REAR OF DEVINE HALL by Soccer Field
7. SPRINGFIELD STREET ENTRANCE by Admissions Office
8. Quad side of Alumnae Library
9. Lyons Center Side door

V. **Operation Identification**

Operation Identification is a nationwide crime prevention program. The program involves the permanent marking of valuables with a unique number, symbol or combination, recording of identification information and affixing a decal to the exterior of your residence warning potential thieves that the property is registered with the police. This program not only deters theft by making stolen property more difficult to sell and easier to identify, but also expedites insurance claims in the event of a loss. The program is open to all members of the Elms College community, and all students, faculty and staff are encouraged to participate. Come to the Public Safety office during business hours and you will be provided with:

- An electric engraver and/or diamond pen. You will be required to sign for these items and to return them within three day
- A property inventory sheet on which you record identification information for each item of value.
- Engrave your number on all moveable items of value.
- Methodically inventory the contents of each room and record pertinent identification information on the property inventory sheet.
- Return the electric engraver and/or diamond pen, along with your completed inventory sheet to the Campus Police office.
- The property sheet will be retained by the student.

Lock Outs

Public Safety will assist students in gaining access to their rooms when inadvertently locked out.

VI. **Sexual Assault**

Elms College has established a prescribed procedure to assist and support victims of rape or sexual assaults. Public Safety will assist you in obtaining medical, counseling, and police services. The College offers educational programs on rape, sexual assault, and sexual harassment through Public Safety, Health Center and the Counseling Center; all three are available to students for individual consultation and referral. The College may impose the full range of disciplinary sanctions, up to and including

expulsion, on students who are found guilty of having committed infractions involving sexual harassment, sexual assault, rape or other sex offenses. Students who are considering bringing such charges should speak with the Dean of Students who administers the Code of Conduct, and can be contacted at 413-265-2210.

Students who request assistance in changing their academic or living situation after an incident of sexual assault will receive such assistance immediately. Students seeking academic assistance should speak with their academic advisor and students seeking changes in their housing should speak with the Director of Residential Life.

You are encouraged to immediately report any incidents of this nature via the Public Safety emergency line at 413-265-2278, even if you do not wish to pursue the matter further. Keep in mind that an assailant who is allowed to go un-pursued is a potential future danger, not only to you but also to other members of the community.

If you are a victim of a sexual assault, it is important that you seek medical attention. The medical exam has two goals: first, to treat the full extent of any injury of physical trauma and to consider the possibilities of sexually transmitted disease or pregnancy and second, to obtain legally correct evidence in case you decide to prosecute.

IMPORTANT:

Do not bathe, douche, brush your teeth, drink or change your clothing, as you may be destroying evidence you will need if you decide to prosecute. All information that you give will be held in the strictest confidence in accordance with our own policy as well as the General Laws of the Commonwealth of Massachusetts. If you wish to report information concerning a rape or sexual assault anonymously, you may do so. When you report a rape or sexual assault, it will be your choice whether or not to file charges with the District Attorney. If you choose to do so, Public Safety will assist you in every way, but no action will be taken without your expressed consent.

If you think you are being followed, you can call out for assistance and run to a lighted business or residence; enlist the assistance of a passerby or flag down a passing vehicle, break a window in a residence or pull a fire alarm. Do anything that might attract attention or summon assistance.

If you find yourself confronted by an assailant, you must remember that, while screaming and struggling may, in some instances, frighten off an assailant, in other instances such action may further antagonize an assailant and bring forth a more violent action.

An assailant may be someone that you know. In dating and acquaintance situations, be very clear about your sexual limits. **NO is NO**.

If you notice that your date or acquaintance is not respecting those limits, leave and call someone for assistance. If you are a victim of a rape or sexual assault by a stranger or an acquaintance, you will be encouraged to use all available support services:

Public Safety

Emergency and Regular Business 413-265-2278, Director's phone 413-265-2494. Public Safety can provide a public safety officer to speak to at any time. We have access to female officers and trained rape investigators employed through the Chicopee Police Department; we will provide any information or assistance that would be useful to you at any time.

24-Hour Domestic Violence / Sexual Assault

Center for Women & Community: (413) 545-0883 or the hotline (888) 337-0800
YWCA: Springfield: (413) 732-3121

Alianza DV Services Holyoke: 413-536-1628
Safe Passage: Northampton: (**413) 586-5066 or (888) 345-5282 (toll-free)**
Gay Men's Domestic Violence Project: 800-832-1901
SAFELINK: Dial 711 in Massachusetts
From anywhere else, dial 1-800-439-0183 for English or 1- 800-930-9252 for Spanish. Ask to be connected to the hotline (1-877-785-2020).

Elms College Counseling Center
Available during regular office hours and on an emergency call basis, 413-265-2288.
Victim's Witness Program
Accessible (through the Hampden County District Attorney's Office,) to victims of rape or sexual assault that are going through the court process. Chicopee (413) 594-7657 and Springfield Office 413- 413-747-1000.

VII. **Crime Statistics**

Statement of Policy
The Public Safety Department is the centralized reporting authority for Elms College. The Director of Public Safety collects statistics from the Dean of Students, the Director of Residence Life, and Health Services, for the annual report. Statistical information for alcohol, drug and weapons referrals is compiled through the Dean of Students and Public Safety records.

Public Safety also collects statistical information from the City of Chicopee Police Department for all publicly held properties adjacent or contiguous to the campus as defined by federal law. Elms College does not recognize any off-campus student organizations and does not collect statistical data for private off campus student residences, except those that appear in the City of Chicopee police reporting statistics.

In addition, Elms College collects data from the Berkshire Community College/Berkshire Medical Center for an Elms College satellite location; which was last utilized in 2023. Additionally, public safety collects statistics from the following satellite campuses: Holyoke Community College, Springfield Technical Community College, Quinsigamond Community College, Wachusett Community College and Greenfield Community College.

Health Services collects data from confidential reports of sexual assault and rape and forwards those statistics to Public Safety. Public Safety reports statistical information to Health Services to prevent counting incidents more than once. Elms College reports crimes using the definitions as described in the Federal Bureau of Investigation's Uniform Crime Reporting (UCR) program.

Elms College also reviews all crimes for manifest evidence that the victim was intentionally selected because of the victim's actual or perceived race, religion, sexual orientation, gender, ethnicity, or disability. Statistics reported for these crimes are reported as Hate Crimes.
Crimes may be reported to the following offices or departments that will, in turn, notify Public Safety

- Dean of Students (413) 265-2210

- Student Health Center, (413) 265-2288
- Counseling Center, (413) 265-2288
- Chicopee Police Department, 911 Emergency Non- Emergency (413) 594-1700

- Pittsfield Police Department, (413) 448-9700 (until 2023)
- Springfield Technical Community College Public Safety, (413) 755-4220
- Asnuntuck Community College (860)-253-3013

Additional Reporting Sources

• *Any Official of the College with "significant responsibility for students and campus activities."*

Officials of the College that meet this definition are required by federal law to notify Public Safety of crimes that are defined under the "Jeanne Clery Disclosure of Campus Security Policies and Campus Crime Statistics Act". Public Safety will actively seek out reports from such officials, such as Athletic

Coaches, Advisors, etc. Public Safety keeps a complete list of persons noted as Campus Security Authorities (CSA's) on file. All are contacted in writing by the office of the President, to notify them of their CSA reporting responsibilities.

All crimes should be reported to Public Safety.

Sex Offenders

Campus Sex Crimes Prevention Act

The Federal Campus Sex Crimes Prevention Act requires colleges and universities to issue a statement advising the campus community where state law enforcement agency information concerning registered sex offenders may be obtained. The act also requires registered sex offenders to provide to appropriate state officials notice of each institution of higher education in that state, at which the offender is employed, carries on a vocation, or is a student.

How to Inquire

Members of the Elms College community may request information about sex offenders in

Massachusetts at the Massachusetts Sex Offender Registry Board, telephone (978) 740-6400

Sex Offender Registration or the Chicopee Police Department at 594-1700.

Penalties for Improper Use of Sex Offender Registry Information

Information contained in the Sex Offender Registry shall not be used to commit a crime against an offender or to engage in illegal discrimination or harassment of an offender. Any person who improperly uses Sex Offender Registry information shall be punished by not more than two and one-half years in the house of correction or by a fine of not more than $1,000 or by both such fine and imprisonment.

Crime Statistics Collection Sources

- On Campus
- Residence Halls
- Non-Campus Buildings and Property
- City of Chicopee Property
- Hate Crimes

Clery Definitions

The Clery Act is provided to assist in the classification of crimes. Clery definitions are taken from the Federal Bureau of Investigation's (FBI's) Uniform Crime Reporting Handbook (UCR) as required by the Clery Act regulations.

Murder and Non-Negligent Manslaughter: The willful (non-negligent) killing of one human being by another. This includes death or injuries received in a fight, argument, quarrel, assault or commission of a crime.

Negligent Manslaughter: The killing of another person through gross negligence.

Forcible Sex Offense: Any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent. This includes forcible rape, forcible sodomy, sexual assault with an object, and forcible fondling.

Non-Forcible Sex Offenses: Unlawful, non-forcible sexual intercourse. This includes incest and statutory rape.

Robbery: The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear. **Aggravated Assault:** An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm.

Burglary: The unlawful entry of a structure to commit a felony or a theft. This includes unlawful entry with intent to commit a larceny or felony; breaking and entering with intent to commit a larceny; housebreaking; and safecracking.

Motor Vehicle Theft: The theft or attempted theft of a motor vehicle.

Arson: Any willful or malicious burnings or attempts to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

Hate Crimes: Offenses and crimes involving bodily injury due to prejudice of race, gender, religion, sexual orientation, ethnicity/national origin, disability.

Arrest: Persons processed by arrest, citation or summons. An arrest has occurred when a law enforcement officer detains an adult with the intention or seeking charges against the individual for the

specific offense(s) and a record is made of the detention. A juvenile should be counted as "arrested" when the circumstances are such that if the individual were an adult, an arrest would have been counted.

Referred for Disciplinary Action: The referral of any person to any official who initiates a disciplinary action of which a record is kept and which may result in the imposition of a sanction.

Illegal Weapons Possession: The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices or other deadly weapons. This classification encompasses weapons offenses that are regulatory in nature. This also includes the manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; using, manufacturing, etc., of silencers; furnishing deadly weapons to minors; illegal aliens possessing deadly weapons; and attempts to commit any of the above.

Drug Law Violation: The violation of laws prohibiting the production, distribution and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use. The unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation, or importation or any controlled drug or narcotic substance. Arrests for violations of state and local laws, specifically those relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium, or cocaine, and the derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics, manufactured narcotics which can cause true addiction (Demerol, methadone); and dangerous non-narcotic drugs (barbiturates, Benzedrine).

Liquor Law Violation: The violation of state or local laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, or use of alcoholic beverages, not including driving under the influence and drunkenness. This includes: the manufacture, sale, transporting, furnishing, possessing, etc., of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating still; furnishing liquor to a minor or intemperate person; underage possession; using a vehicle for illegal transportation of liquor; drinking on train or public conveyance; and attempts to commit any of the above.

VAWA Offenses Definitions

Dating Violence is defined as violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be determined based on the reporting party's statement and with consideration of the length of the relationship, type of relationship, and the frequency of interaction between the persons involved in the relationship.

Domestic Violence is defined as a felony or misdemeanor crime of violence committed by a current or former spouse or intimate partner of the victim; by a person with whom the victim shares a child in common; by a person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner; by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred; by any other person against that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

Stalking is defined as engaging in a course of conduct directed at a specific person that causes a reasonable person to fear for the person's safety or the safety of others; or suffer substantial emotional distress.

The Stop Campus Hazing Act requires colleges and universities to disclose hazing incidents in their annual security reports. It mandates institutions to define hazing, compile statistics on reported cases, and establish transparent policies for reporting and prevention. Under the Act, "Hazing" is: *"[A]ny intentional, knowing, or reckless act committed by a person (whether individually or in concert with other persons) against another person or persons regardless of the willingness of such other person or persons to participate, that (I) is committed in the course of an initiation into, an affiliation with, or the maintenance of membership in, a student organization; and (II) causes or creates a risk, above the reasonable risk encountered in the course of participation in the institution of higher education or the organization (such as the physical preparation necessary for participation in an athletic team), of physical or psychological injury."*

HAZING

2023	0
2024	0
2025	0

The table shown provides crime statistics for: residence halls, on-campus locations, and public property (City of Chicopee).

Residence Halls

The following statistics are reported for “Residence Halls” crime and includes those crimes that were reported to have occurred in residence halls.

On Campus Locations

The following statistics are reported for all "On Campus" locations, which are defined as "any building or property owned or controlled by an institution within the same reasonably contiguous geographic area of the institution and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls, and property that is within the same reasonably contiguous geographic area of the institution that is owned by the institution.

City of Chicopee Public Property

The following statistics are reported for public property, including thoroughfares, streets, sidewalks and parking facilities, and is within the campus or immediately adjacent to and accessible from the campus. Public Safety has received statistics from the City of Chicopee Police for public and privately held properties that meet this definition.

ELMS COLLEGE

	In College Housing			**On Campus Location**			**On Public Property**		
Year	2023	2024	2025	2023	2024	2025	2023	2024	2025
Murder/non Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Forcible Sex Offenses	0	0	0	0	0	0	0	0	0
Non-Forcible Sex Offenses	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Larceny (theft of personal property) *	0	0	0	0	0	0	0	0	0

Larceny (theft of college property) *	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0

2024-Sexual Assault reported in a Residence Hall-Title IX

The following are **Arrest Statistics** for three offense categories for the calendar years listed.

Number of Arrests

Crime 2023, 2024, 2025			
Liquor Law Violations	0	0	0
Drug Abuse Violations	0	0	0
Weapons Possession	0	0	0

The following are Disciplinary **Referral Statistics** for the three offense categories for the calendar years listed.

Number of Disciplinary Referrals

Offense	2023	2024	2025
Liquor Law Violations	**0**	0	0
Drug Abuse Violations	0	0	0
Weapons Possession	0	0	0

Hate Crimes

The following statistics are reported for crimes that have manifest evidence that the victim was intentionally selected because of the victims actual or perceived race, religion, sexual orientation, gender, ethnicity, or disability.

Hate Crimes Main Campus

Hate Crime Reporting (Campus location)	2023	2024	2025
Murder and Non-Negligent Manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Sex Offenses: Forcible	0	0	0
Sex Offenses: Non-Forcible	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0

Larceny (theft of personal property)	0	0	0
Larceny (theft of college property)	0	0	0
Stalking	0	0	0
Domestic Violence	0	0	0
Dating Violence	0	0	0

Non-Campus Buildings and Property

The following statistics are reported for Non Campus Buildings or property; any building or property (other than a branch campus) owned or controlled by an institution of higher education that is used in direct support of, or in relation to, the institution's educational purposes and is not within the same reasonable contiguous geographic area of the institution.

Hate Crime Reporting (Campus location)	2023	2024	2025
Murder and Non-Negligent Manslaughter	0	0	0
Negligent Manslaughter	0	0	0

Sex Offenses: Forcible	0	0	0
Sex Offenses: Non-Forcible	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Larceny (theft of personal property)	0	0	0
Larceny (theft of college property)	0	0	0
Stalking	0	0	0
Domestic Violence	0	0	0
Dating Violence	0	0	0

Location: Berkshire Community College, 1350 West Street, Pittsfield, MA Office: K107,
K109 Classroom Saturdays- 8:30am-5:00pm
M213, M212, M211, M403

	2022	2023	2024
Murder and Non-Negligent Manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Sex Offenses: Forcible	0	0	0
Sex Offenses: Non-Forcible	0	0	0
Robbery	0	0	0

Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Larceny (theft of personal property)	0	0	0

Larceny (theft of college property)	0	0	0
Stalking	0	0	0
Domestic Violence	0	0	0
Dating Violence	0	0	0

* Statistical Information for the BHS location begins in the calendar year 2008.

The following are Arrest Statistics for three offense categories for the calendar years listed.

Number of Arrests BHS Site

Crime Arrests	2023	2024	2025
Liquor Law Violations	0	0	0
Drug Abuse Violations	0	0	0
Weapons Possession	0	0	0
Disciplinary Referrals	2023	2024	2025
Liquor Law Violations	0	0	0
Drug Abuse Violations	0	0	0
Weapons Possession	0	0	0

Hate Crime Reporting

Hate Crime Reporting (Campus location)	2023	2024	2025
Murder and Non-Negligent Manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Sex Offenses: Forcible	0	0	0
Sex Offenses: Non-Forcible	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0

Larceny (theft of personal property)	0	0	0
Larceny (theft of college property)	0	0	0
Stalking	0	0	0
Domestic Violence	0	0	0
Dating Violence	0	0	0

Hate Crime Reporting (Public location)	2023	2024	2025
Murder and Non-Negligent Manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Sex Offenses: Forcible	0	0	0
Sex Offenses: Non-Forcible	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Larceny (theft of personal property)	0	0	0
Larceny (theft of college property)	0	0	0
Stalking	0	0	0
Domestic Violence	0	0	0
Dating Violence	0	0	0

There are no Residence Halls at the BHS location.

Location: Springfield Technical Community College, 1 Federal Street, Bldg. #101, Springfield, MA 01105

On August 26th, 2010 Elms College in conjunction with Springfield Technical Community College began offering courses for completion of a bachelor's degree at the Springfield Technical Community College site. This program allows students with an associate degree to remain on campus and continue their studies toward an advanced degree from Elms. Elms and STCC offer these courses on Saturday during the daytime. The crime information posted in this section reflects the data collected on Saturday from 8:30 a.m. until 5:00 p.m. It reflects the hours an Elms College program is in progress and includes a thirty-minute window outside of the class hours as well.

Location:

1Armory Street, Springfield, MA. Building 13, Office space 314, classrooms 201, 229, 233, and adjacent parking lots.

Crimes	2023	2024	2025
Murder and Non-Negligent Manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Sex Offenses: Forcible	0	0	0
Sex Offenses: Non-Forcible	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Larceny (theft of personal property)	0	0	0

Larceny (theft of college property)	0	0	0
Stalking	0	0	0
Domestic Violence	0	0	0
Dating Violence	0	0	0

Number of Arrests STCC Site

Crime Arrests	2023	2024	2025
Liquor Law Violations	0	0	0
Drug Abuse Violations	0	0	0
Weapons Possession	0	0	0

STCC Site

Disciplinary Referrals	2023	2024	2025
Liquor Law Violations	0	0	0
Drug Abuse Violations	0	0	0
Weapons Possession	0	0	0

Hate Crime Reporting Springfield Technical Community College Site

Hate Crime Reporting (Campus location)	2023	2024	2025
Murder and Non-Negligent Manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Sex Offenses: Forcible	0	0	0
Sex Offenses: Non-Forcible	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Larceny (theft of personal property)	0	0	0
Larceny (theft of college property)	0	0	0
Stalking	0	0	0
Domestic Violence	0	0	0
Dating Violence	0	0	0

Hate Crime Reporting (Public location)	2023	2024	2025
Murder and Non-Negligent Manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Sex Offenses: Forcible	0	0	0
Sex Offenses: Non-Forcible	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Larceny (theft of personal property)	0	0	0
Larceny (theft of college property)	0	0	0
Stalking	0	0	0
Domestic Violence	0	0	0
Dating Violence	0	0	0

Public Safety is located in Building 11 on the STCC Campus, Contact Chief Jose Rivera (413) 755-4220 STCC's complete Clery report can be reached on line at www.stcc.edu/police

Location: Asnuntuck Community College, 170 elm St. Enfield, CT 06082. Office- 130A Classroom 130

Crimes	2023	2024	2025
Murder and Non-Negligent Manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Sex Offenses: Forcible	0	0	0
Sex Offenses: Non-Forcible	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Larceny (theft of personal property)	0	0	0
Larceny (theft of college property)	0	0	0
Stalking	0	0	0
Domestic Violence	0	0	0
Dating Violence	0	0	0
Crimes (arrests)	2023	2024	2025
Liquor Law Violations	0	0	0
Drug Abuse Violations	0	0	0
Weapons Possession	0	0	0
Disciplinary Action	2023	2024	2025

Liquor Law Violations	0	0	0
Drug Abuse Violations	0	0	0
Weapons Possession	0	0	0

Hate Crime Reporting (Campus location)	2023	2024	2025
Murder and Non-Negligent Manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Sex Offenses: Forcible	0	0	0
Sex Offenses: Non-Forcible	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Larceny (theft of personal property)	0	0	0
Larceny (theft of college property)	0	0	0
Stalking	0	0	0
Domestic Violence	0	0	0
Dating Violence	0	0	0

Hate Crime Reporting (Public location)	2023	2024	2025
Murder and Non-Negligent Manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Sex Offenses: Forcible	0	0	0
Sex Offenses: Non-Forcible	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Larceny (theft of personal property)	0	0	0
Larceny (theft of college property)	0	0	0
Stalking	0	0	0
Domestic Violence	0	0	0
Dating Violence	0	0	0

IX. Annual Fire Safety Reports on Student Housing

- College Commitment to Fire Safety
- Fire Safety Policies and Rules
- Important Phone Numbers
- Fire Safety Training
- Policies & Standard Operating Guidelines
- Emergency Procedures
- Fire Alarm Procedures
- Fire Reporting Procedures
- Fire Evacuation Procedures
- Fire Evacuation Procedures for Persons with Disabilities

College Commitment to Fire Safety

Elms College is committed to providing a healthy and safe educational and working environment for our students, faculty, and staff. In order to meet this goal, the College has developed a number of policies and procedures to protect the campus community. The success of the program depends on each one of us.

Fire Safety Policies and Rules

Elms College fire safety regulations are intended to prevent injuries to members of the college community and physical damage to facilities. Because of the seriousness of the regulations that cover fire safety, Elms College takes disciplinary action for the first offense. The following are the Fire Safety Policies and Standard Operating Guidelines for Elms College. These rules and regulations comply with those of local, state, and federal regulatory agencies, including the State Building Code, the Massachusetts Fire Prevention Regulations and the recognized fire safety standards such as the National Fire Protection Agency (NFPA).

IMPORTANT PHONE NUMBERS

Public Safety
413-265-2278

Facilities
413-265-2231 (non-emergency)

Chicopee Police Department
911 (emergency)
413-594-1700 (non-emergency)

Chicopee Fire Department and Ambulance
911 (emergency)
413-594-1630 (non-emergency)

Fire Safety Training
Elms College conducts training for all residence advisors as well first year student residents. This training covers:

Evacuation and emergency preparedness

- Organizational mandates
- Fire inspection programs
- Kitchen safety in residence halls
- Life safety systems
- First Year orientation training covers:

- Organizational mandates
- Kitchen fire safety
- Life safety systems
- Evacuation

EMERGENCY PROCEDURES

Fire Alarm Procedures

1. All faculty, staff, and students are required to evacuate the building during a fire alarm.
2. If a fire alarm sounds, close the door to your room. Proceed to the nearest exit. If smoke hampers your means of egress, find an alternative route.
3. Do not use the elevator to evacuate the building, as smoke will rise into the elevator shaft, placing everyone inside at serious risk. Use the stairs in order to evacuate safely.
4. If you observe other people in the building who may be unfamiliar with the alarm, advise them of the fire alarm and suggest that they evacuate. **DO NOT** force them to leave or become confrontational.

5. Proceed to a pre-designated assembly area, away from the building. Do not stand in front of or near the entrances to the building since fire department access to the building should not be obstructed. 6. Do not re-enter the building until the fire alarm has been silenced and Elms College Public Safety or the Chicopee Fire Department has indicated that it is safe to re-occupy.

Fire Reporting Procedures

Follow these procedures if you discover a FIRE:

1. Close the door to the room involved. This will contain the fire and make it easier to extinguish. 2. Activate the closest fire alarm. Pull stations are normally located next to the exit or stairwell door. 3. Report the fire to Elms College Public Safety (ext. **2278**). Call from a safe location, away from the fire.

Never assume that someone else has called. Extinguish the fire using the appropriate fire extinguisher, if possible. Do not place yourself at risk. Use the fire extinguisher only if you have been properly trained and the fire is small.

Fire Evacuation Procedures

1. When evacuating the building, use the most direct means of egress possible.
2. Before you open a door, feel the door with the back of your hand. If the door is hot, or you can see fire or smoke in the corridor, do not pass through. Stay in the room. Pack towels (preferably wet) under the door to prevent smoke entry. Telephone Public Safety (ext. 2278) and report your location. If a telephone is not available, go to the window and wave a brightly colored cloth to draw attention to you. Open the window; do not break the window. If you break the window, smoke may enter from the floor below.
3. If the door is cool, open it slowly. If there is no smoke, proceed to the nearest exit. If the smoke is light, crawl low to the closest exit. If you encounter smoke along the way, choose an alternative escape route. Make sure the doors close behind you to prevent the spread of smoke.

4. Once outside, proceed to the designated area, away from the building and doors. Make sure that everyone is accounted for. If occupants were unable to get out of the building, or if they cannot be found, report this to Elms College Public Safety, who will arrive on the scene as soon as possible.

Emergency Evacuation Procedures for Persons with Disabilities

1. If the occupant, resident, or visitor is located on the ground floor of the building, exit through the closest appropriate means of egress.
2. If the occupant, resident, or visitor is located above or below the ground floor, **do not use the elevator**. Stay in your office or room, or see specific examples below.
3. Call Elms College Public Safety (ext. 2278) and give the officer your name, exact location, room number, and telephone number. Remain by the phone until contacted by Elms College Public Safety. Firefighters will assist persons who are unable to evacuate.
4. Persons with hearing impairments can be assisted out of the building, provided that they are made aware of the activation of the fire alarm.
5. Persons with visual impairments can be safely helped out of the building, provided that a person is there to assist them, and that most of the other building occupants have already left the building. The evacuation of persons with disabilities at the same time as everyone else might increase the risk of accidents or otherwise endanger all persons trying to vacate the building.
6. Persons with mobility impairments should most often remain in their rooms until assisted by the Fire Department. Untrained occupants should not attempt to carry people from the building. This could cause stairway restriction for other evacuees and may also result in serious injury.

Infractions

・ Failure to Evacuate ・ Fire Drills ・ Fire Department Access ・ Inspections
・ Fire Detection and Suppression ・ Bunk Beds and Lofts
・ Equipment Tampering ・ Other Construction
・ False Fire Alarm ・ Fireplaces ・ Malicious Burning of Building Component(s) or a Building
・ Candles, Open Flame Devices, and Smoking ・ Smoke Bombs or Bomb Threats ・ Holiday Decorations
・ Fire Hydrants and Fire Lanes ・ Electrical and Extension Cords ・ Fire Hazards
・ Fire Doors, Escapes, and Exits ・ Fireworks ・ Bonfires

Failure to Evacuate

Except for emergency response agencies (i.e. Chicopee Fire Department and Elms College Public Safety), all occupants in the building will evacuate when a fire alarm has been activated. Individuals or groups failing to evacuate will be subject to judicial action, fines, or expulsion from college housing and / or criminal prosecution.

- Fines for failing to evacuate are $500 per event.

Elms College Public Safety will perform floor and building sweeps for the health and safety of residents. Residents found in their rooms during a fire or fire alarm will be reported to the Dean of Students Office for disciplinary action. Elms College has adopted this approach to help prevent "false alarm" apathy.

Fire Department Access

Persons who intentionally block or otherwise hamper the duties of the Chicopee Fire Department or Elms College Public Safety during a fire or medical emergency will be subject to judicial action, fines, or expulsion from college housing and / or criminal prosecution.

- Fines for obstructing emergency response agencies are $500 per event.

Fire Detection and Suppression Equipment Tampering

Unauthorized modifications of or tampering with the fire detection and / or suppression system (including fire extinguishers) in any building or room will result in judicial action, fines, or expulsion from college housing and/or criminal prosecution.

- The fine for tampering with fire detection and suppression equipment is $500.

False Fire Alarm

Any person who, without proper justification, turns in a false fire alarm by activating a fire alarm pull station or calling in a report of fire may be punished with judicial action, fines, or expulsion for college housing, and/or criminal prosecution.

- Fine for false alarms is $500.

Malicious Burning of Building Component(s) or a Building

Any person who knowingly sets fire to components of a building (i.e., doors, bulletin boards, and furniture) and/or the building itself will face judicial action, fines, or expulsion for college housing, and/or criminal prosecution.

- Fine for malicious burning is $500.

Smoke Bombs and Bomb Threats

Any person who possesses and/or activates a smoke bomb in a building without the permission of Elms College Public Safety, or any person who initiates a bomb threat, will be subject to judicial action, fines, or expulsion from college housing and /or criminal prosecution.

- Fines for possessing or activating a smoke bomb range from $100 to $500. Calling in a bomb threat or planting a bomb or other incendiary device will result in criminal prosecution.

Fire Hydrants and Fire Lanes

No vehicle except for emergency response apparatus or cars shall park in designated fire lanes or in front of a fire hydrant. Elms College shall not be responsible for any damage to a motor vehicle that obstructs the response of the Chicopee Fire Department or other emergency response agency.

Fire Hazards

Motorcycles, automobiles, mopeds, gasoline, propane, flammable liquids and other similar items are not allowed in buildings other than those facilities specifically designed for that intended purpose and shall be removed at the owner's expense. Fire Hazards such as those associated with poor housekeeping, electrical hazards, and improper use of cooking equipment are addressed in a later section.

Fireworks

Any person possessing and/or discharging fireworks on campus will face judicial action, fines, or expulsion from college housing, and/or criminal prosecution.

- The minimum fine for possessing or discharging fireworks on campus is $100.

Fire Drills

Fire Drills at Elms College will be conducted at least twice during the academic year. Fire drills are performed to familiarize occupants in the building with the sound of the fire alarm, to verify that the system is working as required, and to test the evacuation systems for faculty, staff, and students.

Inspections

Most residence hall fires start in a student's room. The cause of the fire could be careless disposal of smoking material, cooking equipment, candles, or improper lights and wiring. Residents often believe that a fire will not take place in their building because the dormitory is constructed of brick and/or concrete. While it is true that the exterior is fire resistant, the contents inside are not. Wastepaper baskets, sheets, futons, wall hangings, and furniture are fuel sources for a potential fire; if ignited, each will allow smoke and flame to spread throughout the room, floor, or building. Ignition sources include but are not limited to: candles.

For health and safety reasons Elms College will inspect each means of egress, electrical room, recycling closet, student storage area, and individual room at least twice annually to help maintain a healthy and safe living environment for all building residents. In addition, if the College receives a complaint about an area or room within a residence hall relative to health and safety; the College can and will inspect and rectify the hazardous condition at the resident's expense. Elms College Public Safety or the Vice President of Student Affairs can inspect, correct, and if necessary, confiscate any item found within an area or room that poses a risk to the occupants of the area, room, or building. Elms College will inspect for the following:

Improper Appliances

- Air conditioners
- Satellite dishes or antennas
- Coffee makers
- Waffle irons
- Crock pots
- Immersion heaters
- Doughnut makers
- Microwave ovens
- Electric frying pans/woks
- Popcorn poppers with oil
- Gas appliances
- Power strips without built-in breakers or fuses
- Grills
- Refrigerators larger than 4.5 cubic feet
- Halogen lamps
- Space heaters
- Hotplates
- Sun lamps
- Waffle irons
- Toaster oven

Improper Wiring

- Overloaded extension cords
- Outdoor lighting
- Overloaded electrical outlets
- Decorative lights improperly installed

Appliances found in violation of these regulations will be confiscated.

Bunks must:

- be in compliance with all state building and fire prevention regulations
- be free standing and not attached to the floor, wall, or ceiling
- have a sleeping surface at least 4 feet beneath the ceiling
- not have more than two sides enclosed by wall or partition
- not block or obstruct windows, doors, smoke detectors, network outlets, or emergency exits
- not cause damage to the room or its contents (the owner will be financially responsible for any damage to College property

Other Construction

Students may not construct partitions, subdivide their rooms, construct additions or install or modify electrical wiring or plumbing, or alter "means of egress" (i.e. emergency exits). Each of these modifications increases the risk of fire or personal injury accidents.

Fireplaces

The Elms College Facilities department inspects fireplaces in common areas. Only those fireplaces found to be in proper working order can be used. They may only be used with written permission from the Facilities Manager.

Candles, Open Flame Devices, and Smoking

Open flame devices are prohibited in residence halls and campus buildings. Candles for religious services and birthday parties must be approved in advance by facilities or public safety. This policy excludes the College chapel. Candles, incense, and similar items may not be burned or lit in any residence hall. If lit or previously burned candles or incense are found or reported they will be confiscated.

- The minimum fine for lit candles or incense is $25.

Smoking

Smoking is prohibited in all academic buildings and residence halls. Smoking is not permitted in buildings or within 25 feet of a building entrance or air intake. Do not dump smoking materials into plastic waste containers or dumpsters without properly extinguishing them with water.

Holiday Decorations

In accordance with the Massachusetts Fire Prevention Regulations, the following decorative items shall not be permitted in Elms College buildings and residence halls:

- Candles (except those approved by Public Safety)
- Paper streamers

- Christmas or other sawn trees (except UL or FM-approved)
  Christmas or other decorative wreaths
- Artificial Christmas or decorative (except UL or FM-approved)
  Corn stalks or shucks
- Cotton or confetti
- Dry moss or leaves
- Sawdust or wood shavings
- Hay or straw
- Tree branches and leaves

Only UL or FM-approved lighting for indoor use can be used in academic and residential buildings. If used, the lights cannot be run over ceiling tiles or grids, or through walls or doorways. The lights must be hung below the ceiling using non-conductive material (i.e. string or tape). The lights cannot restrict means of egress and can be removed by the Facilities, Public Safety, or the Director of Residence Life if a hazardous condition exists. Not more than three (3) sets of lights can be attached to a single extension cord. Lights must be turned off when the area is unattended.

Electrical and Extension Cords

Electrical Cords (primary and extension) must not pass through walls, floors, or above suspended ceilings. Electrical Cords (primary and extension) cannot be beneath carpets or across corridors or fire escapes. This type of placement could cause a fire or be responsible for a personal injury accident. If temporary wiring is required, the cord must be run along the wall, not across an aisle or overhead. It must be held up with a non-conductive material such as string or tape, and may not run above a concealed space such as a drop ceiling.

Electrical and mechanical closets and rooms are hazardous locations. They are not to be used for general storage and they must be kept clean at all times to reduce the risk of fire. Electrical panels shall be properly maintained in accordance with Massachusetts Electrical Code, there must be at least three square feet of space around all electrical panels, boxes, disconnects, fuses, and associated equipment.

Students who have questions about electrical closets, disconnects, panels, rooms, or service should contact the Facilities at 413-265-2231 during business hours Monday to Friday. For health and safety reasons, Facilities shall have full and final control over their respective spaces.

Fire Doors, Escapes, and Exits

For health and safety reasons, all means of egress and their components must be properly maintained at all times in accordance with the requirements of the State Building and Fire Prevention Regulations. A means of egress shall include but is not limited to corridors, doorways, fire escapes, and stairwells. They incorporate an "exit access" (corridors and stairs that lead to an exit), an "exit" (the door itself), and the

"exit discharge" (the exterior side of the door, which could include a fire escape, another building, or sidewalk). Each corridor and stairwell in our residence halls has the following equipment: emergency lighting, exit signs, fire extinguishers, fire alarms, and smoke detectors. Fines for tampering with or otherwise damaging the above referenced equipment can range from $100 to $500.

The corridors in the residence halls are required to be free of hazards and obstructions. Corridors, fire escapes, hallways, and stairwells cannot be used for the placement or storage of combustible material (i.e. boxes, cardboard and/or paper), bicycles or furniture, waste receptacles, personal belongings (including shoes) or any other item or equipment that would hinder a safe means of egress or firefighting operations. Corridors, fire escapes, hallways, and stairwells cannot be used as runways for extension cords, telephone wires, or television cables that could create a personal injury hazard. Fire escapes cannot be used for storage of grills, regardless of size or fuel. Fire doors in corridors and stairwells cannot be chocked open (except smoke-activated fire doors that close when fire alarm is activated). You could be fined for obstructing a means of egress.

Fire Safety Data

Building Sprinkler Statistics

Building Name	**Sprinkler System**	**% Sprinkler**	**Monitored Fire Alarm**	**Smoke Detection**	**Extinguisher Devices**	**# Annual Evacuation Drills**	**Date of Drills**
Devine Hall	No	0	Yes	Yes	Yes	1	03/20/2025 &10/6/2025
Rose Williams Hall	Yes	100	Yes	Yes	Yes	2	03/20/2025 & 10/6/2025
O'Leary Hall	Yes	100	Yes	Yes	Yes	2	03/20/2025 & 10/6/2025
Gaylord Mansion	Yes	100	Yes	Yes	Yes	2	03/20/2025 & 10/6/2025

Building Alarms

Alarms	2023	2024	2025
Devine Hall	0	0	0
Rose Williams Hall	0	4	0
O'Leary Hall	1	0	0
Gaylord Mansion	0	0	0

Building Fires

Fires	2023	2024	2025

Devine Hall	0	0	0
Rose Williams Hall	0	0	0
O'Leary Hall	0	0	0
Gaylord Mansion	0	0	0

Fire Statistics

Building	Date and Time of Incident	Cause of Fire	Fire Related & Medically Treated, Injuries			Fire Related Deaths			Value of Property Damage		
			2023	2024	2025	2023	2024	2025	2023	2024	2025
Devine Hall	N/A	N/A	0	0	0	0	0	0	0	0	0
O'Leary Hall	N/A	N/A	0	0	0	0	0	0	0	0	0
Rose Williams Hall	N/A	N/A	0	0	0	0	0	0	0	0	0
Gaylord Mansion	N/A	N/A	0	0	0	0	0	0	0	0	0

ELMS COLLEGE

291 Springfield Street
Chicopee, MA 01013
Tel: 413-594-276
www.elms.edu



1 **Devine Hall**

2 **Spaulding House** *Admissions*

3 **Maguire Center for Fitness and Health**
Athletic Director
Athletic Trainer
Picknelly Arena
Natatorium
Track

4 **Berchmans Hall**
Academic Affairs
Administrative Offices
Business Division
Financial Aid & Student Accounts
Natural Sciences, Math & Technology Division
Nursing and Science Divisions
Office of the President
Public Safety'
Registrar
School of Nursing
Social Sciences Division
Veritas Auditorium

5 **Facilities Garage**
Maintenance storage facility

6 **Lyons Center for Natural & Health Sciences**

7 **O'Leary Hall** *Residence Hall*

8 **Physical Plant**

9 **Keating Quadrangle**

10 **Rose William Hall** *Residence Hall*

11 **Alumnae Library**
Center for Student Success
D'Amour Center for Faculty Teaching Excellence
Humanities & Fine Arts Division
Library Theater

12 **Mary Dooley College Center**
Borgia Gallery
Cafe, Dining Hall
Campus Post Office
Elms College Campus Store
Student Affairs

13 **Marian Hall** *Education Division*

14 **Yellow House** *Marketing & IT*

15 **Brick House**
Counseling Center
Health Center

16 **The Merci Marlène and Jacques Louis Dumay Living-Learning Community and Cultural Center**

17 **The Missy Haddad Center for Writers**

18 **Cheryl Condon Field**

19 **Leary Field**

PARKING LOTS

A	Permit Parking Lot	**H**	Holy Name
B	Permit Parking Lot	**L**	Library
C	Permit Parking Lot	**V**	Visitor Parking Lot