



DIVISION OF HUMANITIES AND FINE ARTS
DEPARTMENT OF RELIGIOUS STUDIES

APPLICATION FOR ADMISSION

Master of Arts in Applied Theology

PERSONAL INFORMATION

Date _____ / _____ / _____ Semester of proposed entrance Fall Spring Summer Year _____
Month Day Year

Name _____
Last First Middle Maiden / Other

Other names (for transcript purposes only) _____

Address _____
Street or P.O. Box # City State Zip or Postal Code Country

Phone number (_____) _____ Cell phone number (_____) _____ Email _____

Date of birth _____ / _____ / _____ Male Female Social Security Number _____
Month Day Year

By checking this box I agree that I have read and understand the following statement. Section 6109 of the Internal Revenue Code requires you to give Elms College your social security number (SSN) or taxpayer identification number (TIN) to allow Elms College to file certain information with the IRS. You have the right to refuse to provide this information; however, failure to furnish your SSN or TIN to Elms College may subject you to penalty by the IRS.

CITIZENSHIP

Are you a U.S. Citizen? Yes No If not, would you like to apply for an F-1 Student Visa? Yes No

EMERGENCY CONTACT INFORMATION

Please provide information for one of the following (check one) Spouse Partner Parent Other (please indicate relationship): _____

Ms./Mr. _____
(Circle One) Last Name/Family Name First Name Middle

Address _____
Street or P.O. Box # City State Zip or Postal Code Country

Phone number (_____) _____ Cell phone number (_____) _____ Email _____

EDUCATION EXPERIENCES

List (with the most recent first) all colleges, universities, and professional schools you have attended. If currently enrolled in classes, leave end date blank.
Attach an additional sheet if necessary.

INSTITUTION	CITY, STATE	DATES ATTENDED mm/yyyy to mm/yyyy	DEGREE/DIPLOMA (e.g. B.A., B.S., etc.)	DATE OF GRADUATION mm/yyyy

PROFESSIONAL WORK EXPERIENCE

List each position chronologically, beginning with the most recent.

ORGANIZATION	LOCATION	POSITION	DATES EMPLOYED mm/yyyy to mm/yyyy

SIGNATURE

This application will be considered incomplete without your signature.

Applicant Signature

Date *Month/Day/Year*

The following questions are optional:

Religious Preference _____

What is your first language, if other than English? _____ Is another language spoken at home? Yes No

If yes, which language(s)? _____

How would you describe yourself? Check any that apply.

- | | |
|---|--|
| <input type="checkbox"/> American Indian, Alaskan Native (tribe _____) | <input type="checkbox"/> Mexican American, Mexican |
| <input type="checkbox"/> Native Hawaiian, Pacific Islander | <input type="checkbox"/> African American, Black (country _____) |
| <input type="checkbox"/> Asian American, Asian, Indian subcontinent (country _____) | <input type="checkbox"/> White, Anglo, Caucasian |
| <input type="checkbox"/> Hispanic, Latin, Puerto Rican (country _____) | <input type="checkbox"/> Other (specify _____) |

APPLICATION CHECKLIST

- Completed application including applicant's signature
- Immunization records (if taking 9 or more credits)
- Two sealed and confidential reference letters (one must be academic)
- Writing sample/goal statement for graduate study (250-500 words)
- Current resume emphasizing relevant education and experience
- Official transcripts for all courses taken. Please have all the college you attended submit sealed official transcripts to the School of Graduate and Professional Studies. **Do not open copies of transcripts sent directly to you.**
- Copies of relevant certifications, licenses, and/or MTEL scores. Please request official reports to be sent directly to the School of Graduate and Professional Studies. Applicants must supply at least one set of standardized test scores.
- \$30 non-refundable application fee
- TOEFL test scores (international students only)
- Current visa page from your passport (international students only)

INFORMATION AND INSTRUCTIONS

Application Fee

There is a one-time, non-refundable application fee of \$30. Please make checks payable to Elms College.

Records and Confidentiality

Any and all information submitted with this application for admission becomes the property of Elms College. In accordance with the Family Educational Rights and Privacy Act (FERPA) of 1974, your application materials will be kept confidential within the confines of Elms College. For further information regarding FERPA, please see the graduate student catalog at www.elms.edu/Documents/Registrar/gradcat.pdf.

Financial Assistance

The Financial Aid Office can assist students with information on loans, grants, and scholarships. Call the Financial Aid Office to receive information on the Free Application for Federal Student Aid (FAFSA) at (413) 265-2249. Elms College's school code is 002140. The FAFSA does not apply to international students.

International Students

International students are encouraged to apply to the Elms College graduate programs. An applicant who is not a United States citizen or a permanent resident alien, and who wishes to apply for an F-1 Student Visa must submit an F-1 Visa Request Form and supporting documents. Those students whose native language is not English must take the Test of English as a Foreign Language (T.O.E.F.L.) and earn a minimum score of 79-80. Elms College's board number for the T.O.E.F.L. is 3283.

Application Deadlines

Elms College has a rolling admissions policy, allowing application any time during the year. Applications are reviewed upon receipt. Interviews may be scheduled by the Division of Humanities and Fine Arts upon receipt of all application materials.

Immunization Records

Graduate students enrolling in nine or more credits in any semester must submit immunization records. Any student who does not comply is not eligible to attend classes. For details, please contact the Health Center at (413) 265-2288.

Completed Applications

Send all application materials to:
School of Graduate and Professional Studies
Elms College
291 Springfield Street
Chicopee, Massachusetts 01013-2839

Phone: 413-265-2490
fax: 413-265-2459
mccarryj@elms.edu